

MINUTES

The Campbell County Board of Education met in regular session on Tuesday, January 11, 2021, 6:00 p.m., In-person at the Central Office location or via Zoom due to Covid-19 Pandemic. The following school board members met In-person: Chairman Johnny Byrge, Lisa Fields, Ronnie Lasley, the following participated via Zoom: Crystal Creekmore, Faye Heatherly, Josh James, and Brent Lester. Director of Schools, Jennifer Fields was present and Gail Parks kept the minutes.

Prayer by Lisa Fields.

Pledge by Jeffrey Miller

- I. Roll Call and Call to Order.
- II. Recognition of Guest.
- III. Consent Agenda
 - A. Minutes of December 8, 2020, regular session meeting.
 - B. Executive Action.
 1. Consider approving Dual Enrollment between Roane State Community College and Campbell County School District for the period of Spring 2020 through Fall 2024.

Motion by Miller, second by Lester to approve the Consent Agenda.

Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

- IV. Approval of Regular Agenda.

Motion by Miller, second by Fields to approve the Regular Agenda.

Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

- V. Comments from the Chair. Nothing at this time.

- VI. Director's Monthly Report.

Director Fields stated she wanted to acknowledge the loss of a long time educator who served as a teacher, principal, supervisor, and school superintendent in the Campbell county School System, Mr. Arlis Chapman. Mr. Chapman passed away yesterday at the age of 91. He served as school superintendent from 1992 to 1996.

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He was special to me because he was a friend to my family and was the superintendent who hired me 29 years ago. Our condolences are with his family at this time. Director Fields also acknowledged the loss of a longtime educator and friend, Charlotte Ivey. Charlotte served as a special education teacher and special education coordinator in the Campbell County School System for many years and she was dearly loved by not only her colleagues, but by the students and parents she worked with. Our thoughts are with her family as they grieve her passing. A moment of silence was observed for Doyle King and Mrs. Hammac. Registration has been made for TSBA's Legislative and Legal Conference in Nashville. FFCRA has expired and all signage has been removed from the schools. COVID-19 Vaccines are in progress and educators have been moved up to the list of phase 1b. The Health Department is currently vaccinating phases 1a1, 1a2, and 75 and older. We are still waiting on our laptops, but I have been assured by Lenovo that they are doing everything in their power to try and get them shipped. ESSER 2.0 the second part of the stimulus package has been awarded to Campbell County Schools. The total allocation is \$7,045,982.86 to be used to address learning loss and infrastructure improvements.

VII. Legislative Report.

Board member Heatherly commented that she was happy to hear the system was receiving the funds. Tennessee General Assembly will be back in session on January 12th. Board member Heatherly referenced an email from TSBA dated December 14, and if there were questions to contact her.

VIII. Recognize Jeff Marlow, Director of Finance.

A. 141 General Purpose School Fund. Balance Sheet as of November 30, 2020.

Cash with Trustee - \$9,448,653.83
Total Revenues - \$17,721,656.93
Percent of Budget – 42.1%
Total Expenditures - \$14,883,055.23
Percent of Budget – 34.8%

142 School Federal Projects Fund. Balance Sheet as of November 30, 2020.

Cash with Trustee - \$710,369.08
Total Revenues - \$3,411,492.90
Percent of Budget – 39.3%
Total Expenditures - \$3,411,492.90
Percent of Budget – 39.3%

143 Central Cafeteria Fund. Balance Sheet as of November 30, 2020.

Cash with Trustee - \$842,239.41
Total Revenues - \$1,580,117.05
Percent of Budget – 35.7%
Total Expenditures - \$1,659,864.68
Percent of Budget – 36.9%

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Motion by Miller, second by Heatherly to approve the November 30, 2020, Monthly Financial Reports. Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

B. Approve Budget Amendments and Resolutions.

Karen Henegar gave a detailed summary of the 4 January 2021 Budget Amendments and Resolutions and request if there were no questions they be approved at this time.

Motion by Miller, second by Heatherly to approve all 4 Amendments and Resolutions.

Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

C. Reviewing of Bids.

1. Single Combi Oven for Jellico High School.

Mobile Fixture - \$22,429.65

Strategic Equipment, LLC - \$22,289.70

Katom Restaurant Supply - \$20,869.42

Recommendation to award lowest and best bid to Katom Restaurant to meet specifications in the amount of \$20,869.42.

2. Single Combi Oven for Campbell County High School.

Mobile Fixture - \$21,707.53

Strategic Equipment - \$20,162.36

Katom Restaurant Supply - \$20,395.44

Recommendation to award lowest and best bid to meet specifications to Strategic Equipment in the amount of \$20,162.36.

3. Steamer for Jacksboro Elementary School.

Mobile Fixture - \$20,364.86

Strategic Equipment - \$18,526.01

Katom Restaurant Supply - \$17,706.30

Recommendation to award lowest and best bid to meet specifications to Katom Restaurant Supply in the amount of \$17,706.30

4. Braising Pan for Jacksboro Elementary School.

Mobile Fixtures - \$15,621.45

Strategic Equipment - \$14,376.45

Katom Restaurant Supply - \$15,400.50

Recommendation to award lowest and best bid to meet specifications to Strategic Equipment in the amount of \$14,376.45.

- 5. Steamer for Jacksboro Middle School
 - Mobile Fixture - \$19,185.92
 - Strategic Equipment - \$16,660.79
 - Katom Restaurant - \$18,112.68

Recommendation to award lowest and best bid to meet specifications to Strategic Equipment in the amount of \$16,660.79.

Motion by Ridenour, second by Lasley to approve all items VIII-C, 1 through 5.

Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

D. Request to advertise bids.

- 1. Ice Cream and Ice Cream products for the 2021-2022 school year.

Motion by Fields, second by Ridenour to approve permission to advertise bid.

Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

E. Request permission to accept renewal of contracts. Nothing at this time.

F. Update from Faye Comer regarding individual school activity funds. Nothing at this time.

IX. Items for Action:

- A. Consider approving revisions of CCBOE policies on 2nd reading.
 - 6.300/Code of Conduct, 4.201/Class Size Ratios, 5.701/Substitute Teachers, 4.606/Graduation Activities, 4.302/Field Trips/Excursions/Competitions, 3.405/Commercial Advertising on School Buses, 1.106/Code of Ethics, 1.2021/Boardmanship Code of Conduct, 6.411/Student Wellness, 6.405/Medicines, 6.402/Physical Examinations and Immunizations, 6.303/Interrogations and Searches, 4.400/Textbooks and Instructional Materials, 1.901/Charter School Applications, 6.317/Student Disciplinary Hearing

Attorney Cantrell recommended to approve all policies but in policy 6.303 line 5 violates student's civil rights.

Motion by Heatherly, second by Ridenour to approve all policies with exception of 6.303.

Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

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Motion by Heatherly, second by Ridenour to approve policy 6.303, to remove line #5.
Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes,
Morgan-yes, Ridenour-yes. Motion Passed.

- B. Consider approving Local COVID-19 Policy on 1st and final reading.

Motion by Heatherly, second by Ridenour to approve Local COVID-19 policy on 1st and final reading.
Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes,
Morgan-yes, Ridenour-yes. Motion Passed.

- C. Consider approving QUITCLAIM DEED between the Campbell County Board of Education and the City of LaFollette.

Motion by Lasley, second by Creekmore to approve the QUITCLAIM DEED.
Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes,
Morgan-yes, Ridenour-yes. Motion Passed.

- D. Discuss and take any necessary action regarding roofing projects/bids.

Board member Miller stated this item was discussed and agreed to take the following action as recommended by the building committee:

*Reject current bids

*Omit Part 1, Section 1.01, Line A – which states that the general contractor must be a certified/licensed installer of Firestone or Carlisle products specified.

*Omit Part 1, Section 1.01, Line B – the general contractor must be a Firestone or Carlisle Master Contractor

*Reword Line c of Section 1.01 to read “The general contractor must have 10 years of commercial roofing experience.”

*Omit Part 1, Section 1.02-A (1-7) - Roof Mounted Solar Array Removal Process

*Omit Part 1, Section 1.02-B (1-7)-Roof Mounted Solar Array Reinstallation Process

Motion by Miller, second by Lasley to approve building committee recommendations regarding roofing projects/bid.

Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes,
Morgan-yes, Ridenour-yes. Motion Passed.

- X. Items for Discussion: Nothing at this time.

- XI. Discuss Legal Matters:

Attorney Cantrell informed the board his office had completed an audit of cases. It's been the best it's been in 10 or 15 years. No current exposure. There is one potential open case at this time.

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Attorney Cantrell distributed a document to board members prior to the meeting. Attorney Cantrell stated this would be required to go before the conferencing committee to adopt.

Motion by Miller, second by Heatherly for the board to approve if the Collaborative Conferencing committee approves.

Byrge-yes, Creekmore-abstain, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

XII. Recognize School Board Members:

Board member Miller extended condolences to those families who had lost lives of loved ones, hoping 2021 will be a better year. Board member Miller stated he felt strong that our school system was going in the right direction and Director Fields was doing a great job. Board member Miller thanked Chairman Byrge for his confidence in his position as building committee chairman. Board member Heatherly discussed the Director of Schools evaluation instrument. The board will use TSBA instrument as approved last year. Gail Parks will mail out the instrument this week and returned by February 10th. This will bring the evaluation back to the director at our next meeting. Director Fields contract will expire on August 2023, and the board can extend 2 years after the evaluation if they desire. Board member Heatherly emphasized it was the boards duty to participate in the directors evaluation. Director Fields made a request to have a workshop to review all data and information prior to evaluation. Board member Miller stated he felt this was an excellent idea. Attorney Cantrell stated whoever takes the information has to release to the public. Jack or Stephanie can do this. Discussion 30 minutes prior to the March board meeting. A workshop was scheduled for Tuesday, January 19, 6:00 p.m., downstairs of the Central Office.

Motion by Lasley, second by Miller to adjourn.

Meeting adjourned.

Johnny Byrge
Chairman of the Board

Jennifer Fields
Director of Schools

