

# MINUTES

The Campbell County Board of Education will meet in regular session on Tuesday, March 9, 2021, 6:00 p.m., via Zoom. The following school board members were present: Chairman Johnny Byrge, Crystal Creekmore, Lisa Fields, Faye Heatherly, Josh James, Jeffrey Miller, Steve Morgan, and Sharon Ridenour. Board members Ronnie Lasley and Brent Lester were absent from the meeting. Director of Schools, Jennifer Fields was present and Gail Parks kept the minutes.

Prayer by Faye Heatherly.

Pledge of Allegiance led by Jeffrey Miller.

I. Roll Call and Call to Order

II. Recognition of Guest

III. Consent Agenda

A. Minutes of the previous meetings.

1. February 9, 2021, regular session meeting.

B. Dilapidated items.

School Nutrition Program – Brother Fax Machine – Intella fax 2920

Motion by Ridenour, second by Heatherly to approve the Consent Agenda.

Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-absent, Lester-absent, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

IV. Approval of Regular Agenda and Addendum

Motion by Miller, second by Fields to approve the Regular Agenda and Addendum.

Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-absent, Lester-absent, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

V. Comments from the Chair

Chairman Byrge stated the results would be discussed next month. We can do a regular or special called meeting. Board member Heatherly stated a regular meeting could be held.

VI. Director's Monthly Report

Director Fields expressed appreciation to Terry's Pharmacy for dispensing the Covid Vaccine.

The next round of vaccine will be on March 28<sup>th</sup> and 29<sup>th</sup>. Health Department clinic will be at Jacksboro Middle School on Saturday from 9:00 a.m. to 4:00 p.m. ESSER request to the state on March 10<sup>th</sup>. ESSER monies will be available and more flexibility.

The specifications for the fire alarm upgrades at CCHS are expected to be complete Monday and

MINUTES  
PAGE 2  
MARCH 9, 2021  
REGULAR SESSION MEETING

Wednesday of next week, once those are received and approved, we can place the job out for bid. Dr. Horne has created and a data link with our teachers. It is framed around Fall 2020 EOC scores, but I wanted all faculty members to hear this to have a better picture of where our data is right now. You will be interested as well. Video link: <http://screencast-o-matic.com/watch/crehFDVcVP5>. Presentation link: <http://docs.google.com/presentation/d/1-FP0hx0WVwnB9dRs8FDfCZiWqZXJCLRXfVxZtY934w/edit?usp=sharing>  
Director Fields also discussed and updated the following: Budget Planning, Planning for Facility Upgrades, Target Personnel Actions, Monitoring Curriculum, Instruction, and Student Testing Programs, Planning Board Retreat and Leadership Team Workshops, and Evaluations.

VII. Legislative Report

Board member Heatherly request board members to look at their emails from Ben Torres that he has highlighted bills coming up. Also, items under consideration are child abuse, out-of-state teachers, alternative schools, truancy, textbooks, competitive bids, and nursing positions.

VIII. Recognize Jeff Marlow, Director of Finance

A. Monthly Financials.

141 General Purpose School Fund. Balance Sheet as of January 31, 2021.

Cash with Trustee - \$9,179,550.03

Total Revenues - \$25,796,442.29

Percent of Budget – 61.2%

Total Expenditures - \$23,113,063.21

Percent of Budget – 54.0%

142 School Federal Projects Fund. Balance Sheet as of January 31, 2021.

Cash with Trustee – \$814,248.74

Total Revenues - \$4,426,892.51

Percent of Budget – 51%

Total Expenditures - \$4,426,817.98

Percent of Budget – 51%

143 Central Cafeteria Fund. Balance Sheet as of January 31, 2021

Cash with Trustee - \$1,112,666.28

Total Revenues - \$2,399,542.98

Percent of Budget – 54.2%

Total Expenditures - \$2,332,912.30

Percent of Budget – 50.7%

Karen Henegar gave a detailed summary of the January 31, 2021 Monthly Financial Reports and request if there were no questions they be approved at this time.

MINUTES  
PAGE 3  
MARCH 9, 2021  
REGULAR SESSION MEETING

Motion by Heatherly, second by Ridenour to approve the January 31, 2021 Monthly Financial Reports.

Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James, Lasley-absent, Lester-absent, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

B. Approve Budget Amendments and Resolutions.

Karen Henegar gave a detailed summary of the (4) March 2021 Budget Amendments and Resolutions and request if there were no questions they be approved at this time.

Motion by Miller, second by Heatherly to approve the March 2021 Budget Amendments and Resolutions.

Byrge, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-absent, Lester-absent, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

C. Reviewing of Bids.

1. E-Rate – Managed Wi-Fi.

Personal Computer Systems, Inc. (PCS) - \$29,403.00

Recommendation to award only bid to PCS. This is the recommendation from Stephanie Ivey, Technology Department. PCS was the only bidder pricing for all items on the bid and included all documentation required.

Motion by Ridenour, second by Miller to approve bid to Personal Computer Systems.

Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-absent, Lester-absent, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

2. Roof bid.

Dixie Roofing - \$1,161,789.00

Genesis Roofing - \$1,190,000.00

Radco Roofing - \$1,211,179.00

Board member Miller stated the building committee had met and there was a substantial savings of approximately \$438,000 due to the rebid process. The committee has recommended the bid award to Dixie Roofing. Recommendation for lowest and best bid to meet specifications to Dixie Roofing in the amount to \$1,161,789.00. This is also the recommendation of Jay Henderlight, Architect with MBI, and Jennifer Fields, Director of Schools.

Motion by Miller, second by Ridenour to award roof bid to Dixie Roofing.

Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-absent, Lester-absent, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

MINUTES  
PAGE 4  
MARCH 9, 2021  
REGULAR SESSION MEETING

- D. Request permission to advertise Bids. Nothing at this time.
- E. Request permission to accept renewal of contracts.
  - 1. Cook's Pest Control
  - 2. Campbell County Fire Equipment
  - 3. Cox Septic Service
  - 4. Mayfield Dairy (Milk)
  - 5. Humitech of Knoxville

Motion by Heatherly, second by Miller to accept renewal of contracts.

Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-absent, Lester-absent, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

- F. Update from Faye Comer regarding individual school activity funds.

Ms. Comer stated the reports were ready and if anyone had questions they could email or call her.

IX. Items for Action:

- A. Consider approving Strategic Energy Management (SEM) Schools Pilot Agreement.

Motion by Ridenour, second by Heatherly to approve SEM Agreement.

Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-absent, Lester-absent, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

- B. Consider approving BOSCH Grant.

Motion by James, second by Fields to approve BOSCH Grant. This grant is a science grant obtained by Gayle Stanley in the amount of \$16,000 to provide Professional Development and In-service training.

Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-absent, Lester-absent, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

- C. Consider approving Non-Recurring Pay Bonus for Full & Part-Time Classified Employees and Part-Time Certified Employees.

Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-absent, Lester-absent, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

MINUTES  
PAGE 5  
MARCH 9, 2021  
REGULAR SESSION MEETING

Board member Miller thanked Director Fields for making this happen and he was in complete support. Director Fields informed everyone the payout would happen before spring break.

X. Items for Discussion: Nothing at this time.

XI. Discuss Legal Matters:

Attorney Cantrell informed a scheduled conference by the county commission attorney regarding the Potter suit would be happening soon. Everything has been done on our end stated Attorney Cantrell. Attorney Cantrell stated the Director of Schools would be participating in a sick bank deposition. The current sick bank is not in compliance and will have a settlement proposal at next month's meeting. The collaborative conferencing will meet next week after spring break.

XII. Recognize School Board Members:

Board member Miller gave a shout out to Valley View principal for being selected as Principal of the Year, several teachers of Valley View Elementary for being chosen teacher of the week. Board member Miller also expressed his concern of danger from the road construction in the valley area. Board member Ridenour congratulated and recognized Jessica Housley for being selected teacher of the week from LaFollette Elementary School. Board member Heatherly reminded everyone of the board retreat on May 1<sup>st</sup> at Cove Lake Pavilion and thanked Director Fields on a great job this past year.

Motion by Miller, second by Ridenour to adjourn.

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Johnny Byrge  
Chairman of the Board

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Jennifer Fields  
Director of Schools