

MINUTES

The Campbell County Board of Education will met in regular session on Tuesday, May 11, 2021, 6:00 p.m., at the courthouse in Jacksboro, Tennessee. The following school board members were present: Chairman Johnny Byrge, Crystal Creekmore, Lisa Fields, Faye Heatherly, Ronnie Lasley, Brent Lester, Jeffrey Miller, Steve Morgan, and Sharon Ridenour. Board member Josh James was absent from the meeting. Director of Schools, Jennifer Fields was present and Gail Parks kept the minutes.

Prayer by Faye Heatherly.

Pledge of Allegiance led by Jeffrey Miller.

I. Roll Call and Call to Order

II. Recognition of Guest

Larry Rector and Dr. Thomas, with Dayspring Health.

Dr. Thomas gave the presentation. Dr. Thomas recommended a clinic at Jellico Elementary and satellite at Jellico High School. Staff will consist of LPN's both male and female and to offer telehealth visits with a Physician Assistant. Physician Assistant and Behavioral Health specialist will be seen in real time, can provide medication, keep inventory of over the counter medications. Main clinic have shots and can do flu clinics with proper consent and guardians will always be contacted. First-aid is available with crash kits, strep and mono screenings, possible COVID testing. No blood will be drawn, Dayspring will provide \$95,000.00 of equipment. Dayspring WILL NOT offer birth control, homebound certifications. Athletic physicals will be offered. Dayspring stated they will bring quality health care, standardized rooms, and equipment to the table. Larry Rector addressed the board by stating this was a non-profit facility. 2 LPN's will be provided, clinic space and utilities. Board member Morgan asked how the Behavioral health would be handled if a student had an issue. Dr, Thomas stated they have someone who is on staff and would be via telehealth. Board attorney Cantrell asked why they didn't perform blood draws. Dr. Thomas stated it was a logistical issue. Director Fields stated she was impressed with the clinic that she visited in Williamsburg, and we currently participate with Elgin. Dr. Thomas stated he wanted everyone to know they are not trying to be a primary care provider and wanted to take care of individuals while at school. Board member

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Board member Morgan thanked them for the presentation and they have been a blessing for the community.

Board attorney Cantrell stated he was also very impressed with this presentation and was a can't miss opportunity for the system. Board member Miller asked if they would abide with HIPPA laws. Dr. Thomas replied yes. Board member Morgan stated would change the perception of the school in our community.

Teacher/Principal/Supervisor of the Year.

Director Fields congratulated the teachers of the year, principal of the year, and supervisor of the year. They are well known in their communities and have earned the admiration and respect of students, parents, and community members. These are the teachers and administrators who work to make the community and schools a better place for their students and those who teach their students to have a positive impact on the community as well. The administrators exhibit qualities that set up teachers and students to be successful, responsible, and accountable in and out of the classroom. Strong teachers and administrators are the best resource guide for our students. Thank you for leading by example!

Teachers of the Year: Daryl Byrge and Jana Byrge-Jellico Elementary, Rebecca Baird and Jellico Torres-Wynn Elementary, April Campbell- Caryville Elementary, Janet Belew-Jacksboro Middle, Tammy Ayers-LaFollette Elementary, Teresa Brock-Valley View, Jessica Crowley-Elk Valley, Mary Wynn Arnold-LaFollette Middle, Charlie Johnson and Angie Baird-White Oak, Aaron Brown-Jacksboro Elementary, Raymond Day-Jellico High.

Principal of the Year – Jason Dotson-Valley View. Board member Miller stated he was proud of his family and congratulated everyone. Supervisor of the Year-Pam Walden.

III. Consent Agenda

- A. Minutes of the previous meetings.
 - 1. April 13, 2021, special called meeting. (Attachments)
 - 2. April 13, 2021, regular session meeting.

- B. Dilapidated items.
 - Central Office – Microsoft Keyboard – 020080058963
 - Servers – Lenovo M710S, PCS Microsoft, PCS 16228046400328
 - Monitors – Acer – 481134P49164
 - Epson printer X2n3332585 HP Office Jet Pro 8600 CN31TBXGBW
 - Fax Machines – Brother U62272H1J8653 U61508M6135941

- (1) Chest type freezer at Jellico Elementary - #HFS208SM4W #086H000537
Fax Machine - #2920 #2920 #U61326D9N880555

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- C. Executive Actions.
 - 1. Declare mobile home at Jellico Elementary as dilapidated and dispose of accordingly and to approve informal quote from Mr. Mark Marlow in the

amount of \$9,875.00, as the lowest quote received and authorize Mr. Mark Marlow to remove and dispose of the unit declared dilapidated.

2. Consider approving contract between the State of Tennessee, Department of Safety and Homeland Security and Campbell County Board of Education.
3. Consider approving extension of the previous Retirement Incentive Bonus Program adopted on May 13, 2019, such that the original program would be extended through June 30, 2021, thereby allowing the retroactive payment to those employees that have already retired since June 29, 2020, and also make payment to any additional retirees that retire through June 30, 2021. In order to be eligible to receive the \$12,500.00 Retirement Incentive Bonus, all certified employees wishing to participate must file their retirement paperwork with Central Office or Finance Department by no later than Monday, May 31, 2021.

Motion by Lester, second by Ridenour to approve the Consent Agenda.
Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-absent, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

IV. Approval of Regular Agenda

Motion by Heatherly, second by Ridenour to approve the Regular Agenda.
Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-absent, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

V. Comments from the Chair Nothing at this time.

VI. Director's Monthly Report

Summer Learning Camps have been submitted in ePlan. This will begin June 2nd, 4 days per week, ending June 24th. Bus transportation will be provided. Summer Learning Camps will take place at all schools except Jacksboro Middle and Jellico High Schools. ESSER 3 is due in ePlan on August 1st. We will be working on plans and scheduling meetings for prioritizing and planning. BEP hold harmless legislation passed. Pre-bid for the fire alarm at CCHS was held today and the timeline for the bid will be: Architect put together specifications, specifications sent to the fire marshal for review, specifications sent back for a revision, approved, pre-bid, open bids on June 2nd, place bids on June 8 agenda, the present alarm system must be maintained

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until the new system is complete. Every intent is to get the fire alarm system complete before school starts. The time table is the largest factor in accepting the bid.

Board member Heatherly recognized board members Lisa Fields and Steve Morgan with a pin and certificate for obtaining TSBA Boardmanship Level 3. Board member Byrge and Heatherly are Level 5. Congratulations to members Fields and Morgan!

VII. Legislative Report

Board member Heatherly stated there was is a webinar to review. 8 bills are being sponsored by the TSBA. Out of state teachers can be granted licensure, unused textbooks can be used for technology.

VIII. Recognize Jeff Marlow, Director of Finance

A. Monthly Financials.

141 General Purpose School Fund. Balance Sheet as of March 31, 2021

Cash with Trustee- \$11,420,334.64

Total Revenues - \$34,323,982.13

Percent of Budget – 81.0%

Total Expenditures - \$29,042,780.59

Percent of Budget – 67.4%

142 School Federal Projects Fund. Balance Sheet as of March 31, 2021

Cash with Trustee - \$883,007.17

Total Revenues _ 45,366,988.06

Percent of Budget – 61.8%

Total Expenditures - \$5,366,988.06

Percent of Budget – 61.8%

143 Central Cafeteria Fund. Balance Sheet as of March 31, 2021

Cash with Trustee - \$1,303,757.56

Total Revenues - \$3,142,999.48

Percent of Budget – 71.0%

Total Expenditures - \$2,886,635.67

Percent of Budget – 61.5%

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Karen Henegar gave a detailed summary of the March 31, 2021, Monthly Financial Reports and request if there were no questions they be approved at this time.

Motion by Creekmore, second by Lasley to approve eth March 31, 2021, Monthly Financial Reports.

Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-absent, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

B. Approve Budget Amendments and Resolutions.

Each Budget Amendment was taken individually for consideration.

Amendment 5-1.

Motion by Ridenour, second by Heatherly to approve 5-1.

Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-absent, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

Amendment 5-2.

Motion by Ridenour, second by Morgan to approve 5-2.

Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-absent, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

Amendment 5-3.

Board member Ridenour asked if this was legitimate. Mrs. Henegar stated yes, as soon as an invoice is received we can receive payment, it is one request at a time per fund. Board member Ridenour asked of the Director had access to the budget. Director Fields stated not an actual budget, but through ePlan. Board member Morgan asked Director Fields if there was anything else finance could do to help her, and request a breakdown of account numbers with descriptions. Board member Miller asked if all the purchase orders were complete on the playground equipment. Mrs. Henegar stated if it ran past the time, the only thing required would be to issue a new purchase order and it would be fine.

Motion by Heatherly, second by Lasley to approve 5-3.

Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-absent, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

- (1) Consider approving Resolution 101 to authorize Summer Learning Camps. Develop and Establish Compensation Amounts and Payment Methods for the Employees Working in the Summer Learning Camps, and to Establish and Implement funding Protocols and Practices for the Summer Learning Camps.

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Motion by Ridenour, second by Fields to approve Resolution 101 to authorize Summer Learning Camp.

Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-absent, Lasley-yes,

Lester-yes, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

C. Reviewing of Bids.

Request permission for approval of Buying Group bid for the Campbell County Board of Education. The East Tennessee Buying Group consisting of six (6) counties opened bids for:

- (1) Food and Non-food on Thursday, April 1, 2021, with bids as follows:
- Institutional Wholesale Co., Inc. - \$5,654,413.58
 - Sysco, Knoxville LLC. - No Bid
 - US Foods – No Bid
 - Gordon Food Service – No bid
 - Performance Food Service – No Bid

Recommendation: Institutional Wholesale Company as only bidder and excellent past performance.

- (2) Produce on Thursday, April 22, 2021 with bids as follows:
- * T & T Produce - \$1,025,971.25
 - * Institutional Wholesale Co., Inc. – No Bid

Recommendation: T & T Produce as only bidder and excellent Past performance.

- (3) Commodity Processing for Chicken Products for the 2021-2022 school term to process 33,589 pounds of chicken to value:
- * Gold Creek Process - \$31,237.77
 - * Gold Kist – No Bid
 - * Tyson – No Bid

Recommendation: Gold Creek as only bidder.

D. Request permission to advertise Bids.

1. Custodial Supplies for the 2021-2022 school year.
2. Beverage Bid.
3. Copier Paper.
4. ESSER Instructional Materials/Intervention for all Elementary and Middle Schools.

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- (a) Sound Sensible Intervention Kits and Workbooks
- (b) SPIRE Intervention Sets Level 1-8
SPIRE Magnetic Phoneme Segmentation/Phoneme Grapheme Chart

- SPIRE Student Manipulative Magnet Kit w/Board
 - SPIRE Illustrated Decodable Reader Complete Class Set A&B
 - (c) Voyager Passport Intervention Sets Level A-F with License and Virtual Training
 - (d) LLI Educational Books System Level Orange(K), Green(1st), Blue(2nd), Red(3rd), Gold(4th), Purple(5th)
 - (e) Math & Movement Comprehensive Package including professional development training, e-books, workbooks, wall banners, digital downloads, Mats, stencils, place value cards, stickers
 - (f) Mango Math Deluxe Kit K-5th Grade
 - Mango Math K-2 Problem Solving Kit
 - Mango Math 3rd-5th Grade Money Kit
 - Mango Math Middle School Math Camp Kit
 - Mango Math Specialty Math Kit
 - Mango Math K-Pre-Algebra Complete Deluxe Math Kit
 - Mango Math Playing Cards
 - Mango Math Staff Development
 - (g) Computation Teacher Resource Kit
 - Computation Student Workbooks and Materials
 - (h) Fractions & Decimals Teacher Resource Kit
 - Fractions & Decimals Students Workbooks and Materials
 - (i) Geometry & Measurement Teacher Resource Kit
 - Geometry & Measurement Student Workbooks & Materials
 - (j) SRA Reading Laboratory Grades 2-12
5. (a) Advertise bids for resurfacing parking lots at the following locations:
CCHS, Valley View Elementary, Wynn Elementary.
 - (b) Advertise bids for resealing and striping of parking lots for the following:
LaFollette Elementary, LaFollette Middle, Caryville Elementary, ELLA, Jacksboro Middle, Jacksboro Elementary, Jellico Elementary, Jellico High, Central Office, and Maintenance.
 6. Advertise bids to paint interior of Campbell County High School.
 7. Advertise bids for new parking lot at Caryville Elementary School.

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8. Advertise bids for replacement of gymnasium bleachers at Jellico High School.
9. Advertise bids for resurfacing of track at Jacksboro Middle School.

10. Advertise bids for resurfacing of track at LaFollette Middle School.

Motion by Miller, second by Morgan to approve all items of VIII-D 1 through 10.
Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-absent, Lasley-yes,
Lester-yes, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

E. Request permission to accept renewal of contracts. Nothing at this time.

F. Update from Faye Comer regarding individual school activity funds.
Nothing at this time. Director Fields stated if anyone had any question to call Mrs.
Comer.

IX. Items for Action:

A. Consider approving purchase of copier for Materials Center in the
amount of \$5,781.44 and to include monthly maintenance with supply fee in the
amount of \$35.10.

Motion by Heatherly, second by Lester to approve purchase of copier for Materials Center.
Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-absent, Lasley-yes, Lester-yes,
Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

- B. Consider approving the following grants.
1. Summer School Grants: Summer Camps (Elementary), Bridge Camp (Middle School), and STREAM Camp (Embedded)
 2. Turnaround Grant – TAG
 3. Early Literacy Network

Motion by Fields, second by Ridenour to approve said grants.
Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-absent, Lasley-yes, Lester-yes,
Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

Motion by Lester, second by Heatherly to suspend the rules to add Summer Camp Program Bus
Contract.
Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-absent, Lasley-yes, Lester-yes,
Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

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C. Consider approving 2020-2021 Summer Camp Program Bus Contract.

Motion Ridenour, second by Heatherly to approve the 2020-2021 Summer Camp Program Bus Contract.

Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-absent, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

X. Items for Discussion: Nothing at this time.

XI. Discuss Legal Matters:

Attorney Cantrell stated the board voted to approve the amended Sick Bank, and this case was at no cost to the board. Attorney Cantrell also reviewed the contract regarding solar panels. The company is bankrupt and not guaranteed warranty on solar panels.

XII. Recognize School Board Members:

Board member Miller stated we have priorities on projects straight with funds. Congratulations to employees. Board member Heatherly welcomed the architect and stated her appreciation to the Central Office staff and Chairman Byrge. Board member Ridenour thanked the chairman and director for the retreat, well worth the time and effort, thanked Vicki Woodard for the wonderful meal. Board member Ridenour stated for record she was not placing Karen Henegar on the spot, but only asking questions. Board member Fields expressed congratulations to the CCHS tennis team and Josh Parker, they will be competing in the region tournament tomorrow night. Excited for all the Valley View recognition and very proud of them, Director Fields is doing a great job.

Motion by Heatherly to adjourn, second by Lester.

Meeting adjourned.

Johnny Byrge
Chairman of the Board

Jennifer Fields
Director of Schools